

# Board of Governors

## Meeting Minutes

January 20, 2011

Members present: Geeslin, Hannsz, Makely, Warble, Zucker, Krout, Adams, Bradbury

By invitation : Jackie Altschuler

John Adams and Ralph Warble reported that four civil engineering proposals for connecting to the sanitary sewer had been received and extensively investigated. They recommended the low bidder J.R Evans Engineering at a cost of \$9400 and incidentals estimated at \$500. Upon motion this proposal was accepted with one dissent. John Adams and Ralph Warble were authorized to spend up to \$500 consulting plumbers on the sewer blockage problem. John Adams was authorized to sign the J.R. Evans Contract.

Mike Miller and Rayne McGreevy from Stroemer & Co, CPAs have reviewed our accounting system and presented their findings. They advised that the teachers are OK as independent contractors. We should have an Audit Committee. We can schedule reserves for roof replacement, new air conditioning, parking lot renovation and sewer connection. We should have an expense reimbursement form. We should cross train a backup for Jackie. Obsolete items should be removed from the balance sheet and physical assets listed.

Minutes of the December 16, 2010 meeting were approved as corrected. 16 new members were approved.

Jackie Altschuler gave the manager's report. Table count is up. A mentoring program was discussed.

Bailey Geeslin gave a favorable Treasurer's report.

The annual meeting will be February 17. The Spring Party will be April 3.

Respectfully submitted,

John Adams, Secretary

January 21, 2011

